

## RMA Project Information

Name: Increasing Beginning Farmer Sustainability using partnerships in Risk Management Education

### Statement of Work (SOW)

What Project Team does	RMA role	Who is responsible	Est #	Date Completed
Review project with FBM instructors, noting focus on beginning farmers and targeting 4 aspects of risk management (Production, Marketing, Financial, & Human) to explain and fine tune goals	RMA will review and approve plan; and provide risk management tools as requested	Keith Olander, Judy Barka, and Del Lecy will host FBM instructor meeting	9	10/10/2016
Prepare promotional material	RMA will review and approve	Keith Olander and Judy Barka	2	10/15/2016
Contact farm and commodity organizations, lenders, and other partners to promote two-pronged approach to risk management meetings	RMA will promote program to contacts	FBM instructors will make contacts and schedule presentations for upcoming meetings	40	10/20/2105
Prepare subject matter for fall meetings using basic risk management information from FBM course curriculum	RMA will review subject matter and provide input	FBM instructors, crop insurance providers, and rural mental health specialist, with input from the Specialty Crop instructor	13	11/1/2016
Review and update Risk Management curriculum in FBM course, focusing on 4 areas of risk management, to prepare for winter workshops.	RMA will review and provide input	FBM instructors, crop insurance providers, rural mental health specialist, Keith Olander, Judy Barka, and Del Lecy, with input from the Specialty Crop instructor	13	12/31/2016
Prepare for informational packets and response cards to hand out at fall meetings to enable further study by participants in preparation for winter workshops and gather evaluative input	RMA will review and provide input	FBM instructors and organization partners, with guidance from crop insurance advisors, Specialty Crop instructor, Del Lecy, and the rural mental health specialist	300	12/31/16
Present Risk Management Overview at regional and state meetings hosted by partners. Presentation will review basic aspects of risk management, with added emphasis on crop insurance and mental health.	RMA will review and provide input	FBM instructors and organization partners, with guidance from crop insurance advisors, Specialty Crop instructor and the rural mental health specialist	300	12/31/2016
Communicate with Crop Insurance providers, Mental Health advisor, organizational partners and host facilities; to schedule winter workshops	RMA will review, provide input, recommend to contacts, and schedule	Keith Olander, Judy Barka, FBM instructors, crop insurance providers,	10	12/31/2016

	participation as appropriate	rural mental health specialist		
Develop pre and post participant assessment, informational packets, workshop evaluations, and interest cards for participants regarding individualized instructional meetings	RMA will review and provide input	FBM instructors and organization partners, with guidance from crop insurance advisors, Specialty Crop instructor, Del Lecy, and the rural mental health specialist	200	12/31/2016
Hold 6 risk management workshops across Minnesota	RMA will review materials and assist at workshops as available	FBM instructors, Thaddeus McCamant, Ted Matthews, Crop Insurance providers, Keith Olander, and Judy Barka	200	3/31/2017
Schedule individualized follow-up meetings	RMA will be updated on the number and general locations of participants	FBM Instructors	60	4/15/2017
Attend National Farm and Ranch Business Management Education Conference to present an overview of the project.	RMA will review presentation materials	2 FBM instructors	2	6/15/2017
Meet individually with continuing participants to finalize a risk management plan (including: a review of risk strategies and proposed action steps), and implement the plan.	RMA will be updated on number of successfully completed plans	FBM Instructors, and as needed: Ted Matthews and Crop Insurance providers	60	9/1/2017
Compile evaluative data to determine the effectiveness of the project	RMA will suggest additional key evaluation points and review	Keith Olander, Judy Barka, Del Lecy, FBM Instructors, and Crop Insurance providers	10	9/15/2017
Prepare project summary	RMA will review	Keith Olander, Judy Barka, Del Lecy, and FBM Instructors	9	9/15/2017
At conclusion of the project summary meeting, recommend successful methods to plan for delivery and evaluation of future projects.	RMA will provide input to initial planning	Keith Olander, Judy Barka, FBM Instructors, and Del Lecy	9	9/15/2017